



2022 Call for Abstracts

The Association of Asthma Educators invites submission of research abstracts for projects related to asthma. Submissions will be peer reviewed by a conference committee panel and selected authors will be invited to present a poster at the Association of Asthma Educators annual conference in Chattanooga, Tennessee, August 5 -7. The poster presentation session will be conducted on Friday, August 5th, 3:30 pm-5:30pm. You do not have to be a member of AAE to submit an abstract or present a poster. However, if accepted, the presenting author must register for the AAE conference. All fees and expenses associated with the preparation, submission, and presentation of abstracts/posters including, but not limited to, travel, accommodations, and meeting registration, are the responsibility of the author/presenter.

The three “top” scoring abstract submissions will be invited to present their work in an oral podium presentation as well as a poster presentation during the poster presentation session. The presenting author of the highest scoring abstract will be provided with free registration for the 2023 AAE conference.

Abstract/Poster presentations previously presented at other national conferences are welcome to be submitted; however, these abstracts must have timely and relevant asthma content and they are not eligible for the top scoring abstract award or the oral presentation. These abstracts/posters will be considered in the ENCORE presentation category.

Notification of Acceptance

Abstracts should be submitted no later than April 21, 2022, at 11:59 PM Central Standard Time. Acknowledgement of receipt will be sent to the corresponding author via the submission link. If the corresponding author has not received an acknowledgement of receipt by April 26th at 5:00 pm, please contact the AAE by telephone at 1-888-988-7747 immediately.

The corresponding author shall be responsible for confirming receipt. Abstracts received after the April 21st deadline will not be reviewed. Abstracts that do not follow the Submission Guidelines will be rejected for review. Notification of acceptance will be sent via email to the corresponding author by May 16, 2022, 11:59 pm. The corresponding author shall be responsible for confirming receipt of notification of acceptance or non-acceptance and informing other contributing authors. Please contact Kevin Collins via kc35@txstate.edu immediately if an email is not received by May 16, 2022.

Deadline for Submissions: April 21, 2022, 11:59 PM CST



Abstract Submission Guidelines

Instructions - Read Carefully!

Please note that the information the corresponding author provides is the only evidence by which reviewers can decide whether the project is worthy of being presented at the AAE conference. Therefore, the submission must provide all important data, findings, and conclusions.

Guidelines for Authors: Abstract/Poster Format and Preparation Instructions

Abstracts must be written and presented in English. Submission of an abstract constitutes the authors' commitment to present the abstract as accepted. Abstract submissions from industry are accepted; however, industry abstracts are ineligible for awards from the AAE. In addition, all authors must disclose all industry relations for the previous 2 years.

Abstract/Poster Categories

On the abstract submission form (online link), you will choose ONE category from the following that best fits a description your abstract:

- Asthma assessment and/or monitoring
- Asthma education program or program evaluation
- Medication delivery device and technique evaluation
- Reimbursement for asthma education
- Environmental factors that affect asthma
- ENCORE presentation: *If the research project has been presented as a poster at a national meeting or has been presented in an oral podium session at a national meeting or has been previously published in any form, it should be submitted in the ENCORE presentation category. The project must be timely and relevant to be accepted.*

Abstract(s)/Poster(s) may have one clear, concise table or figure; in this case, you are allowed two pages if a table or a figure needs to be included (one page for the text and one page for the table or figure) with all pages in the same doc or docx document. Save the abstract document in Microsoft Word (i.e., doc, docx files) **not a pdf file. Links to Google docs or other file sharing applications are not acceptable.** Font size of text should be at least a 11-point font. The abstract word limit is 300, excluding the title, table or figure, if any. A font like Calibri, Arial, Helvetica or Times are most easily read. Provide all author information requested. Standard abbreviations may be employed without explanation (e.g., SABA, ICS); new or infrequently used abbreviations should be spelled out on first use. Any recurring phrase or expression may be abbreviated if it is first explained.

Prior to submitting your abstract, check for:

- errors in spelling, grammar, facts, and figures,
- clarity of language, and
- conformance to these instructions.

Give specific information, general statements such as “Results will be presented” or “Significance will be discussed” will not be accepted. An abstract not prepared as requested may not be review. Authors of rejected abstracts will not be provided with the reason for rejection. The decision is final and cannot be appealed.

Presentation poster(s) must be created using one of the recommended "poster templates" for best readability, which may be accessed for free at:

<https://www.posterpresentations.com/free-poster-templates.html>. The maximum size poster that will be accepted is **36" Tall x 56" Wide** and the poster must be saved in a **pdf format**. Please use single spacing. The first line should be the title in **ALL CAPITAL LETTERS**. Title should explain content. Follow title on a new line with names of all authors (including credentials), institution(s), and location; on the poster, **please underline the presenter's name**. Poster should contain sections consistent with the specifications below.

Abstract Submissions for Research Projects with Data

Required Components of the Abstract with Data

Title: Concise description of the study; do not include any brand or manufacturer names in the title.

Background: A statement of the research question or hypothesis, and the supporting rationale.

Methods: Description of the research design in sufficient detail to permit judgment of its validity. Must indicate statistical tests used. For studies involving human subjects, must indicate that Institutional Review Board (IRB) approval was obtained.

Results: Summary of research findings with data and statistical analysis. Do not state ‘see Table’ or ‘see Figure.’

Conclusions: Interpretation of the results. (unless presenting an asthma education program without evaluation data -specifications as above)

Disclosures: All authors’ relations with industry for the previous 2 years must be disclosed. If there are no disclosures, state none.

Abstract Submission for Asthma Education Programs Without Evaluation Data

Required Components of the Abstract without Data

Title: Concise description of the study; do not include any brand or manufacturer names in the title.

Significance or Background: describe the development of knowledge and practice of the asthma education program or related subject;

Program Audience and Size: describe the target audience and size of the program;

Education Tools: describe the education tools used that are unique to the program or are standardized

Services offered (reimbursement/billing): describe the type of services offered, codes used, insurance plans, providers involved and setting.

Disclosures: All authors' relations with industry for the previous 2 years must be disclosed. If there are no disclosures, state none.

Abstract Submission Process

Please submit only ONE abstract per submission form and remember to include all the required components of the abstract. ***Prior to uploading your abstract document, please include the corresponding author's full name, email, and contact phone number at the top of the abstract.*** To submit your abstract, please click on the link, or copy and paste it into your internet browser:

https://txstate.co1.qualtrics.com/jfe/form/SV_1LHku4sSoAVPaei

If you have questions, please contact Kevin Collins, PhD, RRT, RPFT, AE-C, the Association of Asthma Educators' Director of Research, at kc35@txstate.edu.

Thank you for submitting your abstract to the Association of Asthma Educators' Annual Conference. We look forward to meeting you in Chattanooga, TN.

